



March 9, 2017

To: Parent and Community Service Providers

From: Stacy Deeble-Reynolds, MPA
Director, Community and Student Support Services

Re: Exhibitor Invitation - Ninth Annual Parent Support Services Faire, June 2, 2017

We invite you to Orange County Department of Education's **Ninth Annual Parent Support Services Faire**. This year's event will be held on **Friday, June 2, 2017**. The Faire is a unique opportunity for your agency to highlight its services to over 250 Orange County school-site and district-level decision makers. Join us and Orange County's 28 districts to discuss your programs and help decision makers plan for the 2017-18 school year.

Faire attendees include School and District-Level Decision Makers

Anticipate the audience to include School and District Administrators, Parent/Community Liaisons, PTA Members, School Site Council Members, Title I Coordinators, School Counselors, School Psychologists, and **anyone** who works with parents and families.

The day of the event

The public arrives at 9:30 a.m. on the morning of Friday, June 2nd. Showcase exhibitors (you and one other agency staff member) are expected to arrive between 7:45 – 8:45 a.m. to set up your tables. Location of your table is on a first come-first served basis. The event lasts until 11:30 a.m., which allows school and district staff to return to their respective sites and you to return to work for the rest of the day.

Space is limited for 2017!

We have space available for 70 exhibitors. Interior tables cost **\$50 each**, paid in advance (*see enclosed form*). We also have premium spaces available under tents outside the building. These are available at **\$100 each**. Your registration fee includes the use of a table, two chairs, nametags, inclusion in the *2017 Faire Resource Guide*, and face-to-face access to 250+ key Orange County school and district decision makers. ***To ensure a variety of services are represented, exhibitors are accepted by invitation and application only. If you would like to refer additional agencies for consideration, please contact Stacy Deeble-Reynolds: (714) 966-4305 or sdeeble-reynolds@ocde.us***. Payment must be submitted prior to the event. Exhibitors will need their notice of confirmation to be admitted to the event.

How do I register?

Complete attached (fillable) Exhibitor Application. Please call or email Randi McNeil, my assistant, as soon as possible if you are interested in participating in the Ninth Annual Parent Support Services Faire.

Exhibitor registration closes on May 19, 2017.

Phone: 714-327-1079

Email: rmcniel@ocde.us

If you have any further questions or concerns, please feel free to contact me at 714-966-4305 or email me at sdeeble-reynolds@ocde.us

Best Regards,

Stacy Deeble-Reynolds