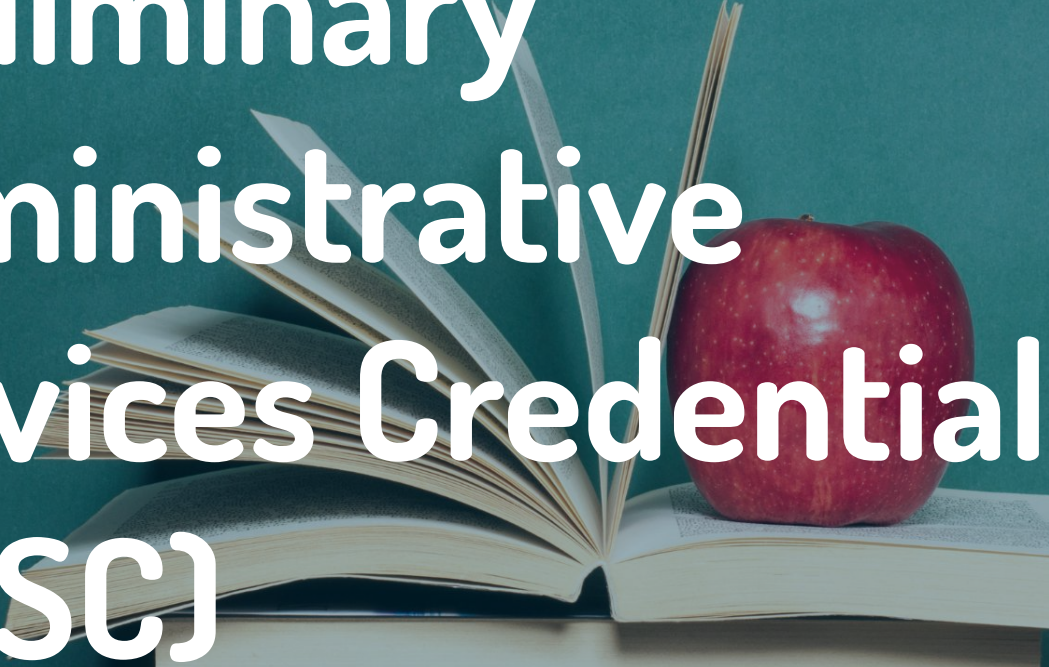
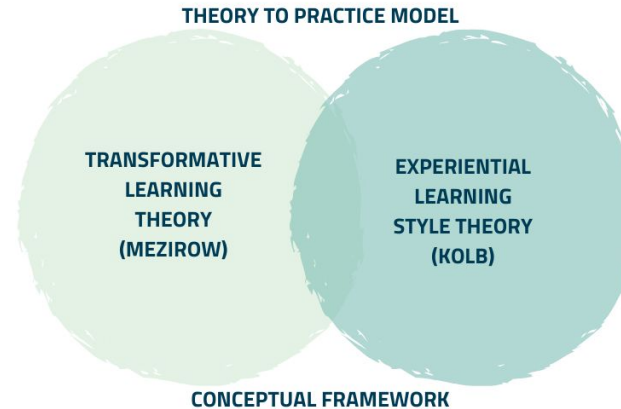


# Preliminary Administrative Services Credential (PASC)

A stack of three books is shown against a teal background. The top book is open, with its pages fanned out. A single red apple is placed on the right page of the open book. The text 'Preliminary Administrative Services Credential (PASC)' is overlaid on the left side of the image in a large, white, sans-serif font.

# Program Overview

- Application-focused educational experience
- Candidate preparation for effective leadership in diverse settings
- Emphasis on critical reflection and personal growth
- Focus on practical application of learned theories in professional practice
- Customizable district cohorts for tailored program delivery



# Program Information

## 15 month program

### 6 courses:

- Development and Implementation of a Shared Vision
- Instructional Leadership
- Management and the Learning Environment
- Family and Community Engagement
- Ethics and Integrity
- External Context and Policy

### Hybrid schedule

- Courses include a combination of synchronous, asynchronous and in person learning
- No course sessions held in July

### Eligibility criteria:

- Bachelor's degree
- Valid prerequisite credential as defined by the [CTC](#)
- Basic Skills Requirement / CBEST
- 5 years of successful experience in the K-12 setting

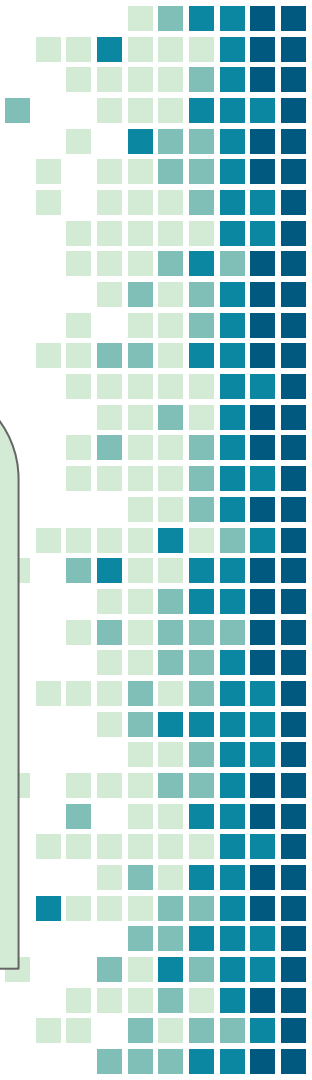
**Tuition Cost: \$7,500**

# Our Instructors ...

- hold a valid Administrative Services Credential
- have a minimum of 5 years of administrative experience but a collective experience of 20+ years
- support diversity, equity and inclusion among candidates

## **Expertise they bring:**

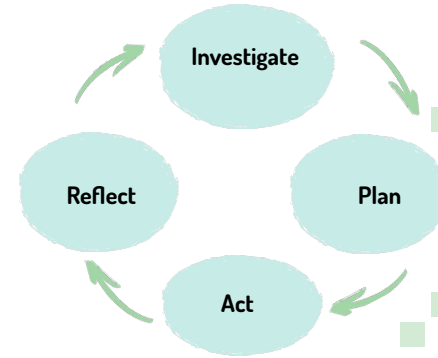
- Sitting superintendents
- Current members of an executive cabinet
- University professors
- CalAPA assessors
- Continuous improvement leaders



# CalAPA

Passage of the California Administrator Performance Assessment (CalAPA) is a mandatory requirement by the CTC.

Focusing on school site leadership, candidates demonstrate their knowledge and skills of the [California Administrator Performance Expectations \(CAPE\)](#) in preparation to serve as a school leader.



## Experiential Learning:

Hands on leadership training



**CalAPA Cycle 1:**  
**Focus on Visionary Leadership**  
**Identifying school needs & setting actionable goals.**



**CalAPA Cycle 2:**  
**Emphasis on Instructional Leadership**  
**Implementing strategies for teaching excellence.**



**CalAPA Cycle 3:**  
**Community Engagement & Diversity**  
**Fostering inclusive educational environments.**



## Fieldwork Activities:

Candidates choose activities to demonstrate theory-to-practice learning.. Minimum of four fieldwork activities across different CAPE standards



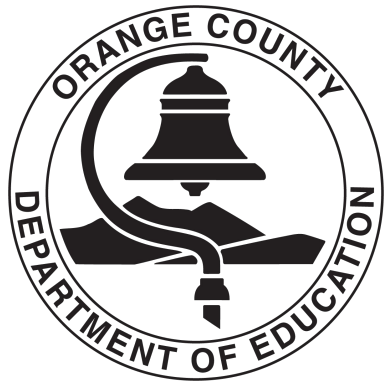
# Triad Meetings

CANDIDATE

SUPERVISOR

COHORT ADVISOR &  
PROGRAM ADMINISTRATOR

- Align on expectations and goals for candidate growth through fieldwork
- Emphasize reflective practice and tailored leadership development
- Provide personalized support and feedback on fieldwork activities
- Ensure relevance to candidates' administrative roles and aspirations



Thank  
you

**For more information, please contact:  
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