





## ORANGE COAST COLLEGE

### Procedure for Obtaining Technical Advanced Placement (TAP) Credit for Articulated HS/ROP Course

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1. Earn a grade of “A” or “B” in an articulated CTE course at your high school/ROP.
2. Obtain your official high school transcript showing the title and course number of your articulated CTE class(es).
3. Apply to OCC using the online enrollment application as follows:
  - Go to the college website at [www.orangecoastcollege.edu](http://www.orangecoastcollege.edu)
  - Find “Get Started” at the bottom left of the home page.
  - Click “Apply Now”
  - Read and complete the “Tell Us About Yourself” section, then click “continue.”
  - Complete the application form and hit “submit.”
  - Allow three to five business days to receive your notice of admission.
4. Upon receipt of your notice of admission, call the OCC counseling office at 714-432-5078 to schedule an appointment with a counselor. NOTE: The counseling office is located in Watson Hall on Pirate Way, directly facing Fairview Road.
5. Present your official high school transcript to the OCC counselor at your appointment and request that the counselor sign your TAP Petition. (See reverse for a sample of the petition form.)
6. Present the signed TAP Petition form and your official high school transcript to the Graduation Office, which is downstairs on the first floor of Watson Hall.
7. The Graduation Office will process your TAP petition and post credit(s) for your articulated courses on your OCC transcript when you are enrolled as an OCC student.

For questions or concerns about processing of TAP credits for CTE classes, please call the Office of Career Education at 714-432-5582.