

January 11, 2012



WILLIAM M. HABERMEHL
County Superintendent of Schools

Dear EISS Grant Coordinator,

Congratulations on your EISS Professional Learning Community Implementation Grant. As you know, an assurance of your EISS Grant requires you to send two or more teachers to the three-day Research Institute March 14-16, 2012. Research Institute provides collaboration with site teachers statewide and is designed to deepen your understanding and application of the EISS Philosophy and best practices. Key educators focus on current educational issues and work with participants on strategies to achieve positive results within the classroom and school site in a standards-based environment.

It is a requirement of this grant that two or more teachers attend the Research Institute 2012 in the first year of the grant, **second year is optional**. We understand that the California budget crisis may cause difficulty for districts to approve travel. It is important your business office be reminded that this is an approved training by your School Board and the \$1,500 fee for the conference is a fixed cost, and will be assessed regardless of attendance. This conference is considered a part of your school's professional development plan. The \$1,500 conference fee entitles each participant to hotel accommodations, meals, and resource materials. Your financial officer may charge your travel and any other conference related expenses to your EISS PLC Grant award funds. EISS will **RETAIN** the \$1,500 conference fee from your grant award, therefore, a purchase order is not necessary.

The EISS Research Institute 2012 will be held at the Doral Desert Princess, 67967 Vista Chino & Landau, Cathedral City, CA 92234.

We will be making hotel reservations for all participants. Please refer to the conference and hotel information on the following page.

To register for the EISS Research Institute 2012, go to <http://ocde.k12oms.org/1238-56730>
Access Code: RI2012. Registration deadline is February 5, 2012.

If you have any questions, please don't hesitate to call our office at (714) 327-8180. I'm looking forward to seeing you soon.

Sincerely,

Cathy Wietstock

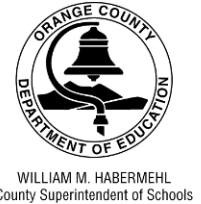
Cathy Wietstock, Ed.D.
EISS Program Director





EISS Research Institute 2012

“Dancing in the Desert”



Doral Desert Princess Resort

67967 Vista Chino
Cathedral City, CA 92234
(888) 386-4677

March 14-16, 2012

**EISS will be making all hotel reservations for our group.
Please do not contact the hotel directly.**

FULL REGISTRATION PACKAGE INCLUDES: Lodging on Tuesday, March 13th (if needed), Wednesday, March 14th, and Thursday, March 15th ♦ Breakfast, lunch, and dinner on March 14th ♦ Breakfast and lunch on March 15th and 16th ♦ Registration materials.

CONFERENCE CHECK-IN: 7:00 a.m. - 8:15 a.m. Wednesday, March 14th

HOTEL CHECK-IN: 4:00 p.m.

HOTEL CHECK-OUT: 12:00 p.m. on Friday, March 16th - Conference ends at 1:00 p.m.

- ❖ Participants must attend all days and nights of the Institute in order to meet EISS Grant requirements.
- ❖ EISS will register all participants for the hotel.
- ❖ **Contact EISS, not the hotel, with any questions regarding reservations.**
- ❖ Complimentary shuttle from airport to hotel and return
- ❖ For those of you who will be driving, parking will be complimentary.
- ❖ The Doral Desert Hotel has a swimming pool and exercise room. You may want to bring a swim suit and/or exercise clothes.
- ❖ Each hotel room comes equipped with coffee maker and complimentary coffee/tea, iron/ironing board, and hair dryer.
- ❖ As with most hotels, there will be air conditioning. You may wish to bring a sweater in case some of the meeting rooms are a bit chilly.
- ❖ Finally, if there is a change in your reservation/registration, or if you have any questions, please call Lynn Turner at (714) 327-8180.

Registration Deadline: Monday, February 5, 2012

Complete the Registration Form and email or fax to:

Email: ltturner@ocde.us or Fax: 714.437.5446